

## UNIVERSITY GRANTS COMMISSION

## Finance Circular Letter No. 7/2010

7<sup>th</sup> December, 2010

Vice-Chancellor of Universities, Directors of Institutes, Rectors of Campuses.

## Entitled Allowances on Foreign Travels and Related Expenses

The University Grants Commission adopted the Circular No. MOFP 01/2010/01 dated 11<sup>th</sup> October, 2010 issued by the Ministry of Finance and Planning on the above subject. Copies of the circular is enclosed for your compliance by all Universities & Higher Educational Institutions with effect from 01.11.2010.

This circular is available on the UGC website www.ugc.ac.lk

Prof. S.V.D.G. Samaranayake

Chairman

Cc. 1. Chairman/UGC

- 2. Vice-Chairman/UGC
- 3. Secretary/UGC
- 4. Chief Internal Auditor/UGC
- 5. Accountant/UGC
- 6. Registrars of Universities
- 7. Bursars of Universities
- 8. SAR/AR of Institutes/Campuses
- 9. SAB/AB of Institutes/Campuses
- 10. Engineer/IDD/UGC
- 11. Snr. Asst. Accountant/UGC
- 12. Snr. Asst. Secretary/Supplies & Administration/UGC
- 13. Auditor General
- 14. Govt. Audit Superintendent/UGC
- 15. Govt. Audit Superintendent/Universities